

UPdate

Trudy Whewell, Principal

12th February 2026

5783 1358 / www.upper-plenty-ps.vic.edu.au



Dates to Remember

February 2026

11th- Ausbike Ed – 4 weeks – Tuesday and Wednesday

16th- Morning Tea for Foundation and new families

16th- Classroom Helper Course
2.15pm

18th- Foundation assessments

18th-Classroom Helper Course – 9am

25th- Meet the Teacher
Conferences 11am-7pm

March 2026

9th – Labour Day Public Holiday

11th-23rd- Naplan

16th – School Council / AGM

16th-20th- Harmony Week

23rd-27th- UPPS Harmony Week

18th – Foundation Royal Tea Party

27th- School Photo's

27th- School Council nominations
close

April 2026

2nd- Last day of term 1

20th- Start of Term 2

Congratulations Junior School Council Members

Classes have voted for their JSC members for Semester 1, congratulations to the following students who will be representing their class.

Grade 1/2H – Kaylee B, Jordan K

Grade 1/2K – Adem B, Ellie H

Grade 1/2M – Addley T, Ezra A

Grade 3/4DJ – Reid A, Ava R

Grade 3/4L – Alice V, Oliver K

Grade 4/5A – Lylah H, Leo G

Grade 5/6PR – Alice S, Milly W

Grade 5/6 R – Grace S, Keith P

Assembly

Tomorrow's assembly will be at 2.50pm, in the Central Learning Space.

If you need to pick your child up early it must be before assembly starts.

Cool down with a treat!

\$1 ICY POLES



**Tuesday
at 11am**

**Change of day and time (no longer
on a Thursday)**

Awards

Student of the Week

Foundation

Kaden M for showing responsibility by unpacking your bag and being ready to learn every day. Amazing effort, Kaden!

Grade 1/2 H

Charlotte P-R for coming into the classroom smiling every morning. Great work Charlotte!

Grade 1/2 K

Charlotte R for thinking deeply about the fables we have read this week and recognising the morals of these stories. Amazing job, Charlotte!

Grade 1/2 M

Jett KB has shown wonderful resilience this week by adapting positively to changes in routines and using his reward resources in a responsible and positive way to support his learning and behaviour.

Grade 3/4 DJ

Susie A, congratulations on settling into the UPPS community with such ease and positivity. It has been a joy getting to know you!

Grade 3/4 L

River F, I appreciate all of your help and how you always listen to the teacher. Great start!

Grade 4/5 A

Jett G for making great choices in class. Well done moving away from distraction and for participating in all class discussions.

Grade 5/6 PR

Cody B for settling back into the classroom so well this year. We love the effort you have particularly put in this week. Well done, mate!

Grade 5/6 R

Minh H for a fabulous first few weeks at UPPS. You have settled in wonderfully well. Well done Minh!

Principal's Award

Star S for being responsible and taking care of our school

Russell M for having a smile on his face every day since starting at Upper Plenty this year

Values

Foundation

Abby H for showing respect by listening with your eyes and ears. Well done, Abby!

Grade 1/2 H

Isabelle G for following both our morning and afternoon routine step by step. Keep up the great work Isabelle.

Grade 1/2 K

Emily B for following our morning procedure perfectly- you are super responsible and ready to learn, Emily!

Grade 1/2 M

Hunter F has shown great responsibility this week by entering the classroom calmly each day, putting his bag away, always having his pencil/whiteboard ready, and waiting respectfully for teacher instructions. Well done Hunter!

Grade 3/4 DJ

Deacon R, you always show responsibility by following the classroom procedures. You are an excellent role model, keep up the good work.

Grade 3/4 L

Coby R, well done for showing responsibility by always following the morning and afternoon routines!

Grade 4/5 A

Ben W for lining up sensibly and encouraging others to do the same. Keep up the great work Ben!

Grade 5/6 PR

Sara Z for following our new classroom procedures quickly each and every time! Thanks for making our classroom run smoothly, Sara!

Grade 5/6 R

Grace Sillery for the wonderful way that you follow routines and set the standards in the classroom. Thank you Grace!

Principal's Report

What a Fabulous Start to School!

It has been a fantastic start to the school year with us now into week 3 of the year. Our Foundation students are more aware of what school life is like and have settled beautifully. Classrooms are in full swing and buzzing with learning. Breaks at recess and lunchtimes are going smoothly with areas of our yard still closed with the septic works and students enjoying the extra Clubs that are running. I would like to thank families for the wonderful way you continue to model and uphold our school values when bringing students to and from school each day. It has been heartwarming to see so many smiling faces at the gate each morning.

Team Newsletters

Earlier this week you should have received a termly newsletter from the area of the school that your child is in. These newsletters will be sent home each term and provide an overview of expectations, key dates and events, as well as the learning that will take place throughout the term. If you require any further information or clarification please contact your child's teacher through Sentral.

Family Picnic

This week we held our family picnic which was a wonderful celebration of community and connection. It was fantastic to have so many families come together to enjoy the beautiful weather and spend quality time with one another. Events like these remind us how special our school community is. Thank you to everyone who attended and helped make the afternoon such a success. We look forward to many more opportunities to gather and celebrate together throughout this year. Thank you to Their Care our before and after school care provider for making available some fresh fruit and zooper doopers during our picnic.

Bike Education

Our PE lessons this week has seen the commencement of our Bike Education. This will be a fantastic learning experience for our students. Throughout the sessions, students will develop important skills to help them ride safely and confidently in a variety of environments. The program will not only strengthen students' riding abilities but also reinforce the importance of responsibility and safety when using roads and shared paths. Thank you to Mia our instructor, Mr D and families who are helping to make this a valuable experience.

Foundation and New Families Morning Tea

Next Monday 16th February at 9am, we will be hosting a Morning Tea for our Foundation and new families. This is a wonderful opportunity to meet other parents and carers, build connections within our school community, and enjoy an informal chat. Alex and I will be available to answer any questions you may have about school routines, programs, or upcoming events. We look forward to welcoming you and helping you feel connected and supported as part of our school community.

Classroom Helper Course

We are running our annual classroom helper course next week on Monday 16th at 2:15pm and Wednesday 18th at 9am. This course is compulsory if you would like to assist in the classroom, cooking program, events and activities. The course needs to be completed every year, even if you have done the program before. Please respond to the flyer that was sent home so that Belinda Joy knows how many to expect.

Meet the Teacher

We have our Meet the Teacher Interviews on Wednesday 25th February from 11am – 7pm. Please note that it will be a school closure day for students. Students are expected to attend their interview and will be marked as present for the day if they attend. Students who do not attend an interview will be recorded as absent. All families are invited to book a 15-minute appointment with their child's teacher. These interviews provide an important opportunity to meet your child's teacher, establish positive communication, and discuss goals and expectations for the year ahead. Their Care will be operating on the day. If you require this service, please ensure you make a booking to secure your child's place. We look forward to connecting with you and beginning a strong partnership for the year.

Trudy

CLASSROOM HELPER COURSE

Monday 16th February at 2.15pm or
Wednesday 18th February at 9am



At Upper Plenty Primary School, we value strong partnerships with families.

This Classroom Helper Course explains how volunteers support learning and contribute to our school community. The course needs to be completed every year. Families will not be able to assist without completing the course.

How Classroom Helpers Support Our School

- Support students with reading, writing and numeracy
- Assist with classroom learning activities
- Support Years 3–6 Stephanie Alexander Kitchen Garden Program
- Assist with events, activities and excursions

All classroom helpers must hold a current, valid Working With Children Check (WWCC). Please bring this along if we do not have it on file at the Office.

RSVP to belinda.joy@education.vic.gov.au with session date



Wednesday 25th February – Full day program

Their care will be running a full day program for families needing care for their students on this day.

Book through Their Care www.theircare.com.au
Usual costs apply

Sunsafe Awareness

As we are a Sunsafes School all children **must** wear a hat with a brim, while outside during Term 1 and 4. Hats are available from the office or uniform shop for \$10. Any student not wearing a broad brimmed hat will be confined to the shade, in the Gazebo.

Peaked caps are not part of the school uniform and should not be worn to school.

And remember to Slip! Slop! Slap!



SCHOOL COUNCIL ELECTIONS 2025

– All schools are required to conduct annual elections for School Council during the February/March period.

There are three different categories of members on School Council – Parents, School Employees and a Community Member. At our 2025 election, we have 4 parent vacancies.

The term of office for these vacancies is two years.

We also have another vacancy that is tagged Community Member. This person is not required to be a parent and is invited by the existing School Council members to be on school councils.

School Councillors provide important viewpoints and have valuable skills that can help shape the direction of the school. Parents who become active on a school council find their involvement satisfying and may also find that their children feel a greater sense of belonging. You do not need any special experience to be on School Council. What you do need is an interest in your child's school and the desire to work in partnership with others to help shape the school's future and a commitment to fulfilling the expectations of the role.

School Council meets about two times each term i.e. 8 times over the course of the year usually online.

I encourage parents who would like to be part of School Council to ensure that they are nominated.

Parents may be nominated by another parent, or they can nominate themselves.

Nominations open Thursday 3rd February and close on Thursday 27 February.

Nomination Forms will be available at the Office.

Mobile Phone/Smart Watch/ Device Policy

In 2020, DET introduced a mandatory policy for all schools to follow in regards to student use of mobile phones, smart watches and devices that have access to cellular service on school premises.

Students who bring or wear these devices to school must hand them in to the office for storage on arrival and collect them at the end of the day from the office.

Students found to have devices in their possession will be required to leave them at the office.

Please refer to our policy for more information.

Mobile Phone Policy



Septic works nearing completion

Works are nearing completion with the oval bouncing back from the heat and starting to look lovely and green.

More turf will be laid out the front of the school near the orchard today or tomorrow.

They hope to have completed the upgrade works in the next couple of weeks.



Ausbike Ed

The bike ed sessions are proving a massive hit with all the students. Sessions continue for another 3 weeks during students normal PE sessions



Join us for

Morning Tea

ALL FOUNDATION AND NEW FAMILIES
ARE WELCOME TO ATTEND

Monday 16th February at 9am
outside the main building, near the
playground

All foundation families and new families to
the community are invited to come along and
chat with Trudy and Alex, and get to know
each other over a cuppa tea.



Meet the Teacher Conferences

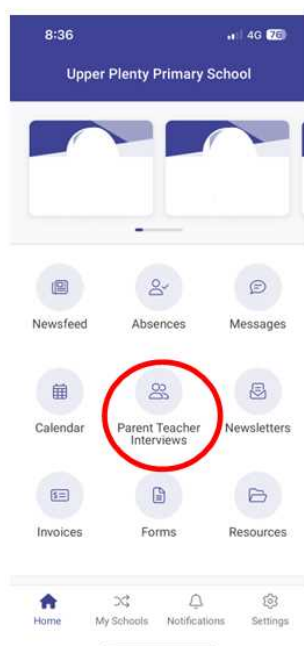
Wednesday 25th February

Meet the Teacher Conferences will be held on Wednesday 25th February 2026, from 11:00am to 7:00pm. This process is designed to establish a partnership, set learning goals, share initial observations and actively involves families, students and teachers.

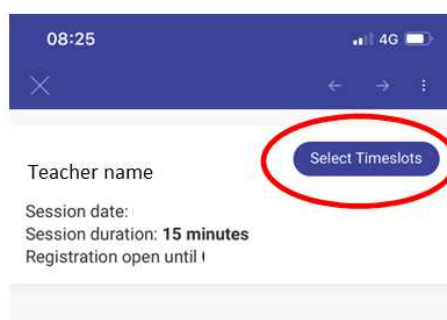
This day will operate as an alternate day, meaning students are only required to attend school for their scheduled 15 minute conference.

It is a wonderful opportunity for students, their families or carers and the teacher to talk about who they are as a learner.

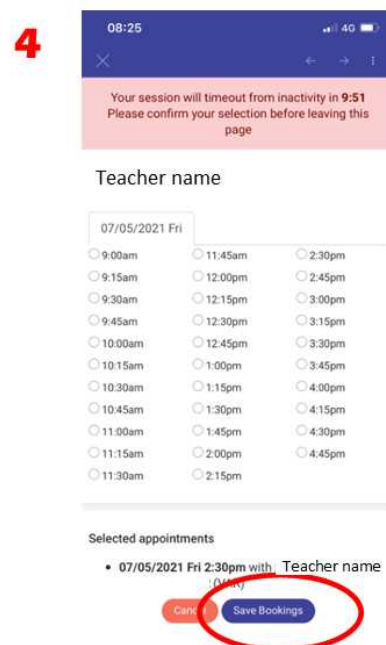
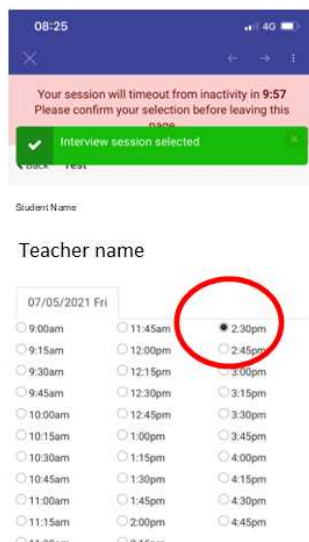
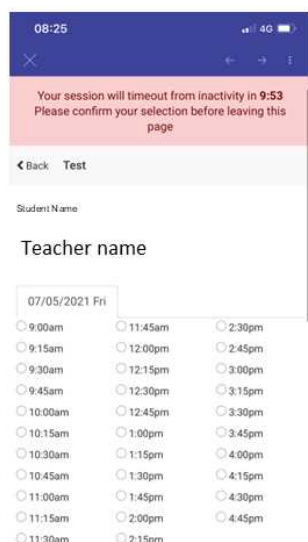
Registrations for the conferences will again be completed via the Sentral Parent Portal. Registrations will be open from 9:00am on the 6th February and close on Tuesday 24th at 4.00pm.



Once the Interview booking period becomes active on 6th Feb you will be able to do the next steps.



If you are unable to access the Sentral Parent App, please contact the office for assistance.





*The staff, parents and community of Upper Plenty Primary School
are committed to providing a nurturing, friendly environment
that inspires successful and confident lifelong learners.*

10 Clarke's Road
Upper Plenty, 3756
Victoria, Australia

Telephone: (03) 57831 358
Facsimile: (03) 57832 257

Dear Parent/guardian,

Upper Plenty Primary School is looking forward to another great year of teaching and learning and would like to advise you of Upper Plenty's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Trudy Whewell

Principal

Chris Tanner

President

Ph: 03 57831358



*The staff, parents and community of Upper Plenty Primary School
are committed to providing a nurturing, friendly environment
that inspires successful and confident lifelong learners.*

10 Clarke's Road
Upper Plenty, 3756
Victoria, Australia

Telephone: (03) 57831 358
Facsimile: (03) 57832 257

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
CURRICULUM CONTRIBUTIONS <ul style="list-style-type: none">• Classroom consumables, materials & equipment• Printing and photocopying of worksheets and learning materials• ICT Devices – provision of devices from the shared classroom sets• Online subscriptions<ul style="list-style-type: none">○ Digital Online Learning Programs	\$70.00
Total Curriculum Contributions	\$70.00

Other Contributions - for non-curriculum items and activities	Amount
Student wellbeing programs	\$50.00
First aid equipment	
School grounds maintenance and improvements	
Sporting equipment	
Total Other Contributions	\$50.00



*The staff, parents and community of Upper Plenty Primary School
are committed to providing a nurturing, friendly environment
that inspires successful and confident lifelong learners.*

10 Clarke's Road
Upper Plenty, 3756
Victoria, Australia

Telephone: (03) 57831 358
Facsimile: (03) 57832 257

Extra-Curricular Items and Activities – provided on a user-pays basis

Upper Plenty PS offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
School camp [See <u>requesting parent payments for camps and excursions one-page overview</u> for more information]	TBA
Interschool sports program	TBA
Excursion to be scheduled (estimated: TBA)	TBA
Total Extra-Curricular Items and Activities	\$TBA

Financial Support for Families

Upper Plenty PS understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Gail O'Donnell, Business Manager on 03 57 831 358, or email upper.plenty.ps@education.vic.gov.au



*The staff, parents and community of Upper Plenty Primary School
are committed to providing a nurturing, friendly environment
that inspires successful and confident lifelong learners.*

10 Clarke's Road
Upper Plenty, 3756
Victoria, Australia

Telephone: (03) 57831 358
Facsimile: (03) 57832 257

Total

Category	Totals
Curriculum Contributions	\$70.00
Other Contributions (Non-tax deductible)	\$50.00
Extra-Curricular Items and Activities	\$TBA
Total	\$TBA

Payment methods

*Direct Deposit

BSB 083 001

Account 92 466 6216

Reference: Child's name

*Pay in person at the School Office by EFTPOS

*Centrepay

*COS

You also have the option to pay the voluntary contribution directly to COS who will then transfer the funds directly to the school on your behalf

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

FINANCIAL ASSISTANCE

INFORMATION FOR FAMILIES

Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Camps, Sports and Excursions Fund helps ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities. It is part of making Victoria the Education State and the Government's commitment to breaking the link between a student's financial circumstances and their outcomes.

CAMPS, SPORTS and EXCURSIONS FUND (CSEF)

School camps provide children with inspiring experiences in the great outdoors. Excursions encourage a deeper understanding of how the world works while sports teach teamwork, discipline and leadership. All are a part of a healthy curriculum.

CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school excursions, camps and sporting activities.

If you hold a valid means-tested concession card or support an out of home care student you may be eligible for CSEF. A special consideration category also exists for asylum seeker and refugee families. The allowance is paid directly to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.

The annual CSEF amount per student is \$400 for all school students.

HOW TO APPLY

New applicants should contact the school office to obtain a CSEF application form or download from the website below.

If you applied for CSEF at your child's school last year, you do not need to complete an application form this year unless there has been a change in your family circumstances.

You only need to complete an application form if any of the following changes have occurred:

- **new student enrolments:** your child has started or changed schools this year.
- **changed family circumstances:** such as a change of custody, change of name, concession card number, or new siblings commencing this year.

Check with the school office if you are unsure.

MORE INFORMATION

For more information about CSEF visit:

<https://www.vic.gov.au/camps-sports-and-excursions-fund>

Conveyancing

To be eligible a student must:

Attend their **closest** government or non-government school/campus, appropriate to their year level, at which admission is permissible, and is located outside the Melbourne metropolitan conveyance boundary

Reside 4.8km or more by the shortest practicable route from that school/campus attended.

Please contact the office if you think this applies to your family



School preparations for the bushfire season

Each year, we undertake a range of activities to ensure the safety of our school and to prepare for bushfires and grassfires. An important part of this process is communicating to parents what will happen when certain fire danger ratings are issued to help ensure the safety of students and staff.

Our school has been identified as being at risk of bushfire or grassfire and is a Category 3 school.

Our school will **close** on a day forecasted as **Catastrophic fire danger rating in North Central fire district.**

Closure of the school due to a Catastrophic fire danger rating will be enacted when the Bureau of Meteorology forecast and related public safety messaging are confirmed. Due to uncertainties in the forecast, the timing of this confirmation may vary. Information regarding potential or confirmed Catastrophic fire danger days will be communicated to you by the Sentral Parent App.

It is also important to be aware that:

- No one will be on site on days where the school is closed due to a forecast Catastrophic day.
- Out-of-school-hours care will also be cancelled on these days.
- All bus routes that travel through the Catastrophic area will be cancelled.
- School camps will be cancelled if a Catastrophic fire danger rating day is forecast for fire weather district in which the camp is located, or if the travel involves passing through areas that have Catastrophic fire danger.

As part of preparing our school for the fire season, we have updated and completed our Emergency Management Plan and prioritised any maintenance works that may assist in preparing for the threat of fire and cleared our facility's grounds and gutters.

What can families and the school community do to help us prepare?

What can families and the school community do to help us prepare? Families are encouraged to action their Bushfire Survival Plan on Catastrophic fire danger rating days in their district. The safest option is to leave the night before or early on the morning of the Catastrophic day. On such days, children should never be left at home alone or in the care of older children.

You can find more information on emergencies, warnings and preparedness actions here:

- Ensure we have your current contact details, including your mobile phone numbers.
- Keep in touch with us by reading our newsletters, checking our website Upper Plenty Primary School, or by talking to your child's teacher or any other member of the teaching staff about our emergency management plan.
- Make sure your family's bushfire survival plan is up-to-date and includes alternative care arrangements if our school is closed due to Catastrophic fire danger. Further information can be found on the CFA's website.
- Action your family's bushfire survival plan if your own triggers are met. Our school community may be spread out across many areas and some families may be at higher risk than others. Your family's safety is critical, so please let us know if you are actioning your bushfire survival plan and if your children will be absent on these days.
- If your child is old enough, talk to them about bushfires and your family's bushfire survival plan.

Families are encouraged to action their [Bushfire Survival Plan](#) on Catastrophic fire danger rating days in their district. The safest option is to leave the night before or early on the morning of the Catastrophic day. **On such days, children should never be left at home alone or in the care of older children.**

You can find more information on emergencies, warnings and preparedness actions here:

- VicEmergency app – that can be downloaded on your android and iOS mobile devices
- VicEmergency Hotline (1800 226 226)
- Website <https://emergency.vic.gov.au>
- Facebook (<https://www.facebook.com/vicemergency>)
- Twitter (<https://twitter.com/vicemergency>)
- ABC local radio, Sky News and other emergency broadcasters



Frequently Asked Questions

What is the department's policy?

The Department of Education annually assesses the fire risk of all schools and early childhood services with the support of the Commonwealth Scientific and Industrial Research Organisation (CSIRO). They are allocated a category of risk (categories 0 to 6). Schools and services that are Categories 0-3 are published on the [Bushfire At-Risk Register \(BARR\)](#). Schools at some risk of bushfire and grassfire are published on the [Category 4 List](#).

The department's [Bushfire and Grassfire Preparedness Policy](#) requires all schools and early childhood services on the BARR and the Category 4 List to close when a Catastrophic fire danger rating day is forecast in their fire weather district. All school bus routes which travel in or through a district with Catastrophic fire danger must also be cancelled.

The policy also requires that schools at the highest risk of bushfire (those in Categories 0, 1 and 2 of the Bushfire At-Risk Register) enact pre-emptive action plans based on the fire danger forecast for their Local Government Area (LGA).

Who issues fire danger forecasts?

The Bureau of Meteorology (BoM) provides public fire danger rating forecasts each day of the fire danger period using fire weather district areas. In Victoria, there are 9 fire weather districts, which are based on Local Government Area boundaries.

The department uses these forecasts when supporting schools to enact their pre-emptive bushfire actions plans.

Absence Notification

The DET Attendance policy requires us to contact parents any day their child is absent without explanation, ON THE DAY.

All roles will be marked at 9.15am and 2.15pm, any student arriving after the 9am bell **MUST** be signed in by an adult at the office.

Parents/Guardians should explain their child's absence via the Sentral Parent App in advance where possible.

If we have not received a notification of an absence you will be sent an SMS message, which you can reply to, or via the Sentral App Absence option

Photographing, Filming and Recording Students Policy

Policy

At the beginning of each year we remind parents/carers to re-read our policy.

We will follow up families who have yet to complete and return the required permissions in regard to the policy.

Sentral Parent App



All families should be accessing the Sentral Parent App for all their information. If you are having trouble with the App please contact the office.

Thanks

<https://play.google.com/store/apps/details?id=com.sentral.mobile>

<https://apps.apple.com/au/app/sentral-for-parents/id1238744022>

Late Arrivals, Early Departures and Visitors

All students **must** be signed in by an **adult** if they are arriving after 9am and leaving before 3.15pm.

Any student who is not signed in by an adult at the office could receive an "unexplained absence" SMS message.

All Early Departures and Late Arrivals can be signed at the office.

All Visitors to the school must sign the **WHITE** visitors book

The book can be found on the reception desk

Early and Late Pick up Car Park Procedure

Parents collecting their children at the 3.15pm pick up (Early pickup) are asked to leave as soon as collecting your child/ren, by 3.20pm, freeing up car parking spaces for families collecting at 3.30pm. Parents collecting at 3.30pm (Late pickup) are asked to not arrive until 3.25pm.

If you are wanting to stay and play after school at the shack playground, you need to be not arriving before 3.25pm and making sure your children know they are on the later pick up time.

A staff member is on duty at the car park until 3.45pm. Any student not collected by this time will be brought back to the school office while we make contact with you.

As always, all cars need to be driven as slow as possible through the car park and parking is in the designated bays only.

Students need to be collected from the teacher on yard duty and are not to walk through the car park without an adult accompanying them.



UPPS Facebook Group

The UPPS Facebook group page is available to all our current school community of primary family carers, who use Facebook.

It is not intended for extended family or friends.

No students will be given access to the page.

Search for Upper Plenty Primary School and the group page should show up. Please answer the entry question and state your child's name and read and agree to the group rules.

All members have to be approved by one of the Admin of the page, we are very careful with who we allow access.

Due to locked profiles and fake names on accounts all new members need to contact the school office either by phone or email so we can verify that the person applying is legitimate.

Your application will sit unapproved until you make contact with the office.

We do not give access to extended families members.

Thank you.

Youth Myki



Young people under 18 can travel for free on Victorian public transport with a Youth myki.

Buy at staffed stations, or register online by creating or logging into a [myki account](#).

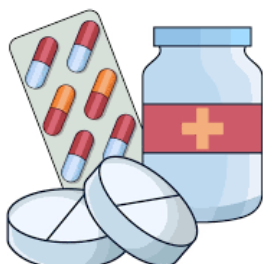


We require all school volunteers to have a current WWCC.

Applications are available from the Department of Justice website.

If you are new to the school and already have a WWCC you will need to add the school to your card. This can be done online or over the phone, with the Dept of Justice, and they will advise us via mail.

Medication at School



Guidelines from DE state that any student who is to take **any** medication at school **must** have a completed Medical Authority Form, available from the office, outlining the type of medication, dose and times and must be signed by a parent/guardian.

All medication is to be brought to Admin for safe storage. No student is to have any type of medication in their school bag.

It is encouraged that where possible, students requiring antibiotics time the dosages so that they do not fall in school times.

All Things Uniform

64 HIGH STREET
Broadford. Vic. 3658

E : tracey@allthingsuniform.com.au

P : 03 5784 2276

M : 0407 781 455

You can pop in to the store during normal business hours or make an order via phone or email to the store.

Online Ordering now Available

<http://upps.allthingsuniform.getworkgear.com/>



Annual Privacy Notice

Our school collects and uses student and parent personal information for standard school functions or where permitted by law, as stated in the [Schools' privacy policy](#) and the [Schools' privacy collection notice](#).

Our [Photographing, Filming and Recording Students](#) policy, describes how we collect and use photographs, video and recordings of students. The policy also explains when parent consent is required and how it can be provided and withdrawn.

We ask parents to also review the guidance we provide on how we use [Microsoft 365/Google Workspace for Education](#) safely at the school and what parents can do to further protect their child's information.

If after reviewing the guidance, you have any questions or concerns regarding your child using Microsoft 365/Google Workspace for Education, please contact the school.

For more information about privacy, refer to: [Schools' privacy policy: information for parents](#). This information is also available in eleven community languages:

- Amharic
- Arabic
- Chinese
- Dari
- Gujarati
- Mandarin
- Somali
- Sudanese
- Turkish
- Urdu
- Vietnamese

School Bank Account details

Name: Upper Plenty Primary School Council

BSB 083001

Account Number 92 466 6216



Crumbs and Co Lunch Orders – Wednesday's and Friday's



1 of 1
Flexischools

Our school is online with Flexischools

Step 1

Register with Flexischools

- 1 Download the Flexischools app and click "Sign Up."
- 2 Enter your email to create an account.
- 3 Go to your inbox and click the link to verify your email.
- 4 Follow the prompts to complete your registration.



Step 2

Enter your child's details

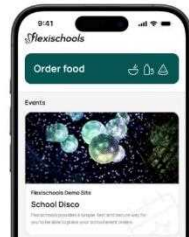
- 1 In the navigation bar, add your student(s) under "Profile" > "Students" > "Add new."
- 2 Add your child's details to the new student profile.



Step 3

Place an order

- 1 On the home page, click the "Order food" button.
- 2 Select the student you would like to order for. Choose a service and order date.
- 3 Select the items you would like to order
- 4 Click "View order" and select "Checkout and pay" to place your order.



Crumbs & Co provide lunch orders to the students and staff here EVERY WEDNESDAY.

Information on Flexischools the ordering platform used to help with getting setup is included.

Don't forget to update your students class name ready for ordering.

ORDERS TO BE PLACED BY 7AM ON DAY OF DELIVERY.

Flexischools

Getting started on Flexischools

- 1 Download the Flexischools app and click "Sign Up."
- 2 Enter your email to create an account.
- 3 Go to your inbox and click the link to verify your email.
- 4 Follow the prompts to complete your registration.
- 5 In the navigation bar, add your student(s) under "Profile" > "Students" > "Add new."

Download the app today

Available on the App Store | GET IT ON Google Play

Issued by Flexiapp ACN 164 508 779 AFSL 470558. Read PDS & TAD at www.flexischools.com.au/legal. Advice is general & doesn't consider your needs.



Flexischools

How to order food on Flexischools

- 1 Tap "Order food."
- 2 Select the child, date and service.
- 3 Select the food items you'd like to purchase, then select "View Order."
- 4 Select payment method.
- 5 Hit "Checkout & Pay" to confirm your order.

Download the app today

Available on the App Store | GET IT ON Google Play

Issued by Flexiapp ACN 164 508 779 AFSL 470558. Read PDS & TAD at www.flexischools.com.au/legal. Advice is general & doesn't consider your needs.